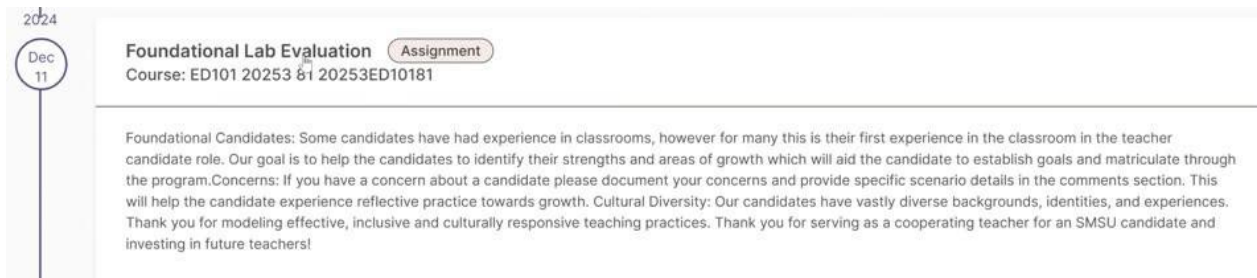


Downloading Clinical Experience Evaluations in SLL

Directions are different for courses that are open vs. closed

Activity in a course that is closed:

1. Log into SLL and select “timeline” from the menu on the left side of the screen.
2. Open the Foundational Lab Evaluation. (If you need to download an evaluation from a course other than ED 101 Introduction to Education, it will be titled Clinical Experience Evaluation.)



2024
Dec 11

Foundational Lab Evaluation Assignment
Course: ED101 20253 & 20253ED10181

Foundational Candidates: Some candidates have had experience in classrooms, however for many this is their first experience in the classroom in the teacher candidate role. Our goal is to help the candidates to identify their strengths and areas of growth which will aid the candidate to establish goals and matriculate through the program. Concerns: If you have a concern about a candidate please document your concerns and provide specific scenario details in the comments section. This will help the candidate experience reflective practice towards growth. Cultural Diversity: Our candidates have vastly diverse backgrounds, identities, and experiences. Thank you for modeling effective, inclusive and culturally responsive teaching practices. Thank you for serving as a cooperating teacher for an SMSU candidate and investing in future teachers!

3. Your completed evaluation will be on the right side of your screen.

Assessment Panel

Assessment & scoring

Cooperating Teacher Dispositions*

[View Rubric Details](#) 

Elements	Not Yet (rarel...	Met (very oft...
Enthusiastic: Sho...	✓	✓
Respectful: Treats...	✓	✓

If you cannot see your scores, you may need to click the dropdown arrow within the Assessments History tab and click on the Cooperating Teacher’s name.

ASSESSMENTS HISTORY 

4. Select View Rubric Details for EACH of the rubrics within the assessment panel. (i.e. CT Dispositions AND CT Recommendation.)

Assessment Panel

Assessment & scoring

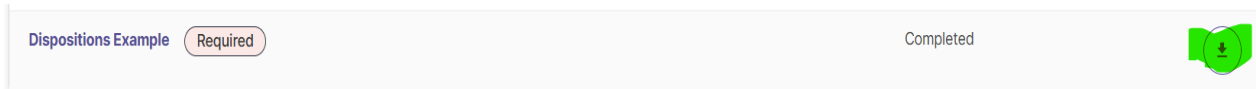
Cooperating Teacher Dispositions*

[View Rubric Details](#) 

5. Right click and “Print” to your computer; change printer to Microsoft Print to PDF. (MAC users CTRL+Click and Print). You may need to adjust the scale so the entire rubric fits on one page.
 - a. Destination: Save as PDF
 - b. More Settings:
 - i. Scale: Custom
 - ii. Set scale to about 60.
 - c. See video for more instructions on adjusting the scale; must be logged into SMSU Office 365 account to view. [Printing Evaluations.mov](#)

Activity in a course that is open:

1. Log into SLL and select “progress ” from the menu on the left side of the screen.
2. Open the course with the activity you need to view and print.
3. On the right side of the screen in line with the activity will be a download button.



4. Click the download button. If you need a digital copy you can use the print to PDF option and save the document. Or, you can print a physical copy if needed.